

British Model College

Application/Admission Form

A Level Programme

<https://www.thebritishcollege.edu.np/programme>

Applicant's Name:

Stream applied for: Science Non - Science



Cambridge Assessment
International Education

Cambridge Associate School

1. GUIDELINES FOR APPLICATION/ADMISSION

Following information and instructions are to be followed while filling up the Application/Admission form.

1.1 Admission Procedure

- 1.1.1 Students must sit for CBT (Computer Based Test). Students who are shortlisted from (CBT) will further have to sit for the interview along with their Parent/Guardian. Students who pass both the CBT and Interview are eligible for the admission.
- 1.1.2 Admission must be completed by paying all fees stated by Account Department within the stipulated time mentioned, failing which seats will be offered to the candidates on the waiting list.
- 1.1.3 Management may ask students at any point of time to bring original transcripts for verification. Therefore, students are strongly advised to keep all original certificates ready for the authentication as and when demanded, possibly even after admission.
- 1.1.4 It is at British Model College's (BMC) discretion to disqualify an applicant for not submitting the required documents on time or for providing false information.
- 1.1.5 Besides CBT and Interview, applicant's academic background, potential, achievements, credentials and career plan are analyzed and the decision regarding admission shall be made.
- 1.1.6 The decision of the admission committee regarding all matter is final and cannot be disputed.
- 1.1.7 After the student is admitted to British Model College (BMC), he/she must abide by all the terms and conditions stated in the Student Handbook. Please, refer Student Hand Book.

1.2 Eligibility for A Level

Students must have passed the Secondary Education Examination (SEE) or equivalent examination. Admission is granted to only shortlisted students who will pass CBT (Computer Based Test) and Interview on a condition that a copy of the SEE (or equivalent board) mark-sheet, along with the Character Certificate is submitted to the college office with in the first week of the publication of SEE (or equivalent board) result, failing which admission will be cancelled.

1.3 Required Documents

- 1.3.1 Marksheet of SEE qualifying /Class X internal examination of the school.
- 1.3.2 Digital format of the photo in formal setup has to be sent to info@thebritishmodelcollege.edu.np
- 1.3.3 Certificates of awards or scholarships earned at school, if any.
- 1.3.4 Recommendation letter from the Principal/Vice Principal or a Teacher of the last attended school (can also be submitted via email to info@britishmodelcollege.edu.np)

1.4 Subjects offered at BMC

- | | |
|--------------------------|--------------------|
| 1. English General Paper | 7. Accounting |
| 2. Physics | 8. Business |
| 3. Chemistry | 9. Economics |
| 4. Biology | 10. Sociology |
| 5. Mathematics | 11. Psychology |
| 6. Computer Science | 12. Art and Design |

1.5 Computer Based Test (CBT)

- 1.5.1 CBT will consist of multiple choice questions to test the aptitude and critical thinking ability of the Applicant.
- 1.5.2 Question will be based on 10th grade curriculum.
- 1.5.3 Only candidates who are qualified in the CBT will be called for the interview.

1.6 Interview

- 1.6.1 Candidates must be accompanied by their parent/guardian during the interview failing which interview will be canceled.
- 1.6.2 Candidate must be present for the interview on the stipulated date and time.
- 1.6.3 They must bring along the required documents.
- 1.6.4 Candidate must be in a formal attire.

1.7 Admission and Fee Policies

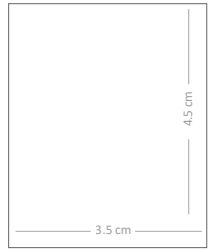
- 1.7.1 After the successful completion of all the enrollment procedure, the student needs to pay all the admission charges according to their subject/stream stated in Appendix 1 of Application/Admission form. After Admission charges are paid, the student will be registered for the A Level programme.
- 1.7.2 Admission fees and Security Deposit will be charged only in the first year. The tuition fee will be charged for a period of twelve months per year.
- 1.7.3 If any student requires the College transportation, the fee for the year must be deposited after receiving a transportation bill. The transportation fee will be charged for 10 months per year.
- 1.7.4 Monthly fee will be collected in four installments as stated by Account Department; each installment is comprised of 3 months' tuition fee. The first installment bill includes yearly Lab charges for Science Stream students and yearly transportation charges as well.
- 1.7.5 The fee structure does not include the CAIE exam registration fee.
- 1.7.6 For Scholarship Scheme please refer to Annexure 2 of Application/Admission form.

1.8 Refund Policies

- 1.8.1 Once the student is admitted to the college, admission fee, tuition fee, including annual fee, will not be refunded in case of cancellation or withdrawal of the admission or ineligibility of the applicant with the announcement of SEE result (or equivalent board).
- 1.8.2 Paid fees are non-refundable if, after the commencement of the course, the student stops attending, leaves the course before it's completion, or is suspended or expelled by the college under disciplinary action taken by College Disciplinary Committee (CDC). Please refer Student Handbook.
- 1.8.3 The admission charge includes a Security Deposit which is refundable only after the successful completion of the 2 year A Level programme at BMC.
- 1.8.4 Students may claim a refund of only Security Deposit provided a written notice of cancellation is received by the college at least 2 weeks before the commencement date of the course. If the notice is not received in time, there will be no refund.
- 1.8.5 If any student becomes ill and needs to permanently withdraw from the course due to illness, medical certificates and a certified letter from licensed doctor must be submitted to the college. With the verification from the Account Department that there are no due payments, and on the condition that the student has returned his/her college ID and other BMC property, the student can apply only for a Security Deposit refund (other fees are forfeited). If the same student wants to continue the A Level programme in the next session, he/she has to go through the whole process from the beginning.
- 1.8.6 A minimum of 4 weeks is needed for the processing of refund.
- 1.8.7 No interest is paid on any refund payments.
- 1.8.8 For international students, if the visa authorities are supplied with fake papers and documents and subsequently the visa is refused, no refund will be granted.
- 1.8.9 All refunds are made subject to the prior approval of the CEO.
- 1.8.10 BMC reserves the right to withdraw the advertised course in case of insufficient number of students' enrollment making it no longer viable to bear the operation cost.

2. Application/Admission Form

Please complete this form accurately as this will help to speed up your application. Any false information will result in your application being automatically rejected.



College Registration No. (For official purpose)

2.1 Applicant's Personal details *Denotes mandatory field – do not leave blank

Last Name*	<input type="text"/>	Middle Name*	<input type="text"/>	First Name*	<input type="text"/>		
Date of birth* (A.D.)	<input type="text"/>	Age*	<input type="text"/>	Gender*	M <input type="checkbox"/> F <input type="checkbox"/> O <input type="checkbox"/>	Nationality*	<input type="text"/>
Current address	<input type="text"/>						
Permanent address	<input type="text"/>						
Landline	<input type="text"/>						
Student's Mobile no.	<input type="text"/>	E-mail	<input type="text"/>				

2.2 Parent's contact details *Denotes mandatory field – do not leave blank if student is under 18 years of age

Father's Name*	<input type="text"/>	Occupation	<input type="text"/>
Contact no.*	<input type="text"/>	E-mail*	<input type="text"/>
Mother's Name*	<input type="text"/>	Occupation	<input type="text"/>
Contact no.*	<input type="text"/>	E-mail*	<input type="text"/>

2.3 Alternative contact details (if different from above) *Denotes mandatory field – do not leave blank if student is under 18 years of age

Guardian's Name	<input type="text"/>	Occupation	<input type="text"/>
Contact no.	<input type="text"/>	E-mail*	<input type="text"/>
Relation to Student*	<input type="text"/>		

2.4 Applicant's Academic qualifications

Grade	Name of Previous School Address	Exam Board	Passed Month/Year	Grade Received
Grade 10 <small>(SEE/CBSE/O Level)</small>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grade 09	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grade 08	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2.5 Applicant's Awards or Scholarship earned (if any)

Name of Award	Awarding institution/organisation	Awarded Month/Year

2.6 Financial support

Please indicate your source of financial support:

I am supported by my family

I am fully sponsored by _____ (Please attach written confirmation from your sponsor)

Name of person or organisation

Address of person or organisation

Fee (for invoice purpose)

Telephone

Mobile

E-mail

Signature of the Sponsor _____

2.7 Select the subject and stream

Please visit www.cambridgeinternational.org for detailed information about the courses.

Science

English General Paper

Biology

Physics

Mathematics

Chemistry

Computer Science

Non - Science

English General Paper

Sociology

Accounting

Psychology

Economics

Business

Art & Design

Mathematics

Computer Science

Note: Students are required to choose 3 subjects minimum, plus the English General paper (compulsory subject).

2.8 Applicant's Probable future career

2.9 Applicant's desired co-curricular activities

Games and Sports

Literary Activities

Photography/Media

Adventure Sports

Traveling

Other specify _____

Theatre/ Performing arts

Music

2.10 How did you hear about British Model College (BMC)?

TV Ad

Newspaper Ad

Expo/Fair

Brochure

Instagram

Website

Facebook

Word of Mouth

Other (Please Specify)

2.11 Do you know someone currently studying at BMC?

Yes

No

If Yes

Full Name of the student

Relationship to student

Name of the Programme

Mobile No.

2.12 Do you require transportation service?

Yes

No

If Yes please mention the nearest bus stop

2.13 Statement of Purpose (150-200 Words)

This is your chance to tell us something about yourself and your reasons for choosing BMC.

You can use the below space to write about your expectations from the programme and your potential contribution to the College. You can also tell us about your interests and hobbies, and explain what you would like to do after completing your A Levels.

Date

Signature of the Applicant: _____

Annexure 2, Application/Admission form

1. Scholarship Scheme and Selection procedure

- 1.1 Scholarships will be based on SEE or equivalent academic reports, CBT, Interview, analysis of Application Form and disciplinary review of College Disciplinary Committee.
- 1.2 Any student, who appeals for a scholarship, must submit all relevant required documents.
- 1.3 Students who are eligible for the scholarships are entitled with scholarship only until the Term wise scholastic report, attendance report and disciplinary report of the upcoming Term which comprises of 3 months in the absence of CAIE Result. Henceforth, it is in the jurisdiction of Scholarship Committee, whether the concern student will be continued/upgraded with his/her scholarship or not.
- 1.4 As the course is delivered in English, nominated candidates should have a solid knowledge of English and be able to fluently speak in English and comprehend lessons that are delivered in English without any difficulties.
- 1.5 BMC will publish and inform the eligible students through website or email and they must email back to confirm within 7 days to confirm whether or not they are prepared to accept the scholarship else, the scholarship will be given to the next eligible candidate on the merit list.
- 1.6 Students with Cambridge Achievement as Nepal Topper or World Topper in CAIE AS Level or A Level will be honored with BMC Excellency Award besides scholarships.
- 1.7 The decision of the Scholarship Committee shall be final without any dispute.
- 1.8 Please follow the following Scholarship Scheme Table 1.9 for the detail:

Scholarship Scheme Table 1.9

Scholarship Category	Eligibility	Scheme	Condition for the continuation of Scholarship
Computer Based Test followed by Interview, Application Form and Discipline Review	90% or above	100% Waiver in Tuition Fee	Must maintain "a" grade in upcoming Term Exam
	80% or above	50% Waiver in Tuition Fee	Must maintain "b" grade in upcoming Term Exam
	70% or above	25% Waiver in Tuition Fee	Must maintain "c" grade in upcoming Term Exam
SEE Final Result Followed by Interview, Application Form and Discipline Review	3.8 GPA or above	100% Waiver in Tuition Fee	Must maintain "a" grade in upcoming Term Exam
	3.6 GPA or above	50% Waiver in Tuition Fee	Must maintain "b" grade in upcoming Term Exam
	3.4 GPA or above	25% Waiver in Tuition Fee	Must maintain "c" grade in upcoming Term Exam

Sports or other Performing Arts and Discipline Review (2 Seats)	State/ National Level recognition	50% Waiver in Tuition Fee	Must maintain "b" grade in upcoming Term Exam
Economically unprivileged and Discipline Review (5 Seats)	"B" or above in SEE or equivalent Exam	50% Waiver in Tuition Fee	Must maintain "b" grade in upcoming Term Exam
BMC Staff Referral	"B" or above in SEE or equivalent Exam	25% Waiver in Tuition Fee	Must maintain "c" grade in upcoming Term Exam
Term Exam (In the absence of CAIE Exam)	Class Topper (Rank #1)	100% Waiver in Tuition Fee	Must maintain "a" grade in the Term Exam
	Class 1st Runner Up (Rank #2)	50% Waiver in Tuition Fee	Must maintain "b" grade in the Term Exam
	Class 2nd Runner Up (Rank #3)	25% Waiver in Tuition Fee	Must maintain "c" grade in the Term Exam
CAIE Result	"a" grade	100% Waiver in Tuition Fee	Must maintain "a" grade in CAIE
	"b" grade	50% Waiver in Tuition Fee	Must maintain "b" grade in CAIE
	"C" grade	25% Waiver in Tuition Fee	Must maintain "c" grade in CAIE
Cambridge Achievers	Country/ Cambridge Across/ World Topper	BMC Excellency Award (Certificate, Trophy & Gift Hamper)	

2. Extension/Cancellation of Scholarship

2.1 Scholarship under the Scholarship Scheme is renewable on a term basis in the absence of CAIE result where as CAIE Result will govern the Term Exam Result after the publication of CAIE Result. The Scholarship renewal will depend on :

2.1.1 Please refer the Scholarship Scheme Table 1.9

2.1.2 Minimum 85% attendance

2.1.3 No Disciplinary Charge Sheet filed against the student by the College Disciplinary Committee.

2.2 The Scholarship Committee on reviewing the academic and other performance (attendants, discipline) of the students at the end of every Term Examination (There are 3 terminal examinations in 1 academic year) or CAIE Result, may continue or revise or terminate the scholarship.

(For official purpose)

Verified by Admissions Department

Full Name

Date

Head of Admission Department: _____

Annexure 1, Application/Admission form

Fee Structure for A Level 2021/22 Session

Applications/Admission Form NRS. 500 /-

Fees payable for admission	AS Level (Yr 1)	A Level (Yr 2)
Admission Fee	47,000.00	
Annual Fee	35,000.00	35,000.00
Security Deposit (Refundable)	15,000.00	
Handouts	12,000.00	12,000.00
ECA/CCA	5,500.00	
Induction	5,500.00	
MoE(Ministry of Education) Charges	1,500.00	1,500.00
Grand Total	121,500.00	48,500.00

Monthly Fee 19,850/-

Transportation for 10 months 40,000/-

Lab Charges for each subject for 1st year only (Bio, Chem, Phy, Computer Science) 18000 X 4 = 72,000

Lab charge will include in 1st installment bill

Lab charge will not be refundable incase of termination of any practical subject in the middle of the programme.

Account Details	
Beneficiary's Customer	British Model College (P) Ltd
A/C No.	5441 3094 24524 001
Beneficiary's Bank	NIC Asia Bank, Trade Tower Thapathali
SWIFT CODE	NICENPKA

Other Notifications

1. If a student leaves College without completing the course, payments that have been made will not be refunded.
2. Security Deposit is refundable only after the successful completion of this course.
3. Tuition fee will be charged for a period of twenty-four months.
4. The fee structure does not include the examination fees of CIE or The British Council nor any other taxes/charges levied by the Govt. of Nepal.
5. If transportation is required then the fee for a year must be deposited at the time of admission.
6. Fee must be paid on a installment basis of every 3 months in advance.

Discover a better you!



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